Moving Checklist



Checklist

Six weeks prior One week prior Create a list of everything that Cancel gas and power needs packing in each room (arrange a final meter reading) to estimate logistics or storage Cancel telephone and Photograph television internet and stereo cables to make Discontinue water service reinstalling in your new Disconnect TV Aerial/Sky TV property easier □ Transfer alarm monitoring services Four weeks prior Transfer newspaper delivery Book in furniture removal service company Cancel lawn mowing/garden Book a cleaner services Book a carpet cleaner Confirm dates/times/locations Have a big clean up and get with furniture removal rid of items no longer needed, company donate unwanted items to Organise a supply of schools or charities or give boxes from places like the away to friends and family supermarket, retail stores Research local health facilities Get more packing tape - it's Research sporting clubs or always better to have more gyms if needed than less Two weeks prior Carefully wrap and label Be sure to notify and update fragile items your address with the following ☐ Don't overfill boxes – make organisations/people: sure they're not too heavy to New Zealand Post mail redirection Make sure your insurance Bank and credit card covers you for moving day companies Label all boxes with the ☐ IRD contents and room they are Solicitor going to Employer Ensure chattels that have been Insurance companies; sold with the property have household, car, contents, not been accidentally packed health ☐ Schools The day before Motor vehicle registration Clean out the fridge and Doctor, dentist or other defrost freezer medical practitioners Clean the oven Local authority – Council for Tidy the backyard rates, animal registration Disconnect all appliances Stores where you charge Clean dishwasher (if this accounts belongs in the house) ☐ Hire purchase or finance Set aside things that you companies Local club memberships will need on the day of the Friends and relatives move so you can take them Accountant with you (e.g. food, drinks, Magazine subscriptions cleaning products) Police (if you own & store

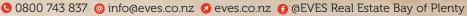
On moving day

- ☐ Disconnect your washing machine and drain the water ☐ Check the tops of wardrobes
- Check the tops of wardrobes and in the attic/basement for any forgotten belongings
- Keep jewellery, money, passports, legal documents or insurance policies with you
- Leave relevant instruction manuals and important documents on the bench
- Ensure the house is clean and tidy for the new tenants or owners
- Turn off lights, hot water, gas meter and power
- ☐ Take all your rubbish with you☐ Lock the door when you☐ leave and leave the keys with your real estate salesperson or other appropriate person

At your new home

- Double check that everything in the property is in order and meets the terms of your purchase contract
- Check that the electricity, gas, hot water and telephone connections have been switched on
- Check security if you are concerned arrange to have locks changed
- Teach children how to get to their new school, college, university
- Look after your pets keep them inside or in a fenced area until they get used to the area





firearms)